

## **GENERAL CONDITIONS OF PARTICIPATION**

### **1.- ORGANIZATION:**

EXPO CINEGÉTICA, S.L.

### **2.- DATE AND PLACE OF CELEBRATION**

CINEGÉTICA, will take place in the **FERIA DE MADRID, IFEMA**, the 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup> & 24<sup>th</sup> of March of 2019.

### **3.- ADMISSION CONDITIONS**

3.1.-It will be considered as exhibitor all companies related to nature, weapons, hunting, fishing, taxidermy, optic, trips, clothes & complements.

**Third part cession or rent of both admission rights and space (in whole or in part) is not allowed without consulting with the Organization.**

3.2.-The Organization Committee reserves the right to change location and dimensions of the site, change or close entrances or exits of the building, without making the organization liable of compensation to the exhibitors. Also the numbers of the booths that appear on the floor plan are provisional.

### **4.- PROMOTION AND CATALOGUES**

Exhibitors may distribute samples, brochures or leaflets but only on their own stand.

**Distribution of samples, brochures, leaflets and all type of promotional materials from no participating firms or companies is prohibited.**

### **5.- MERCHANDISING AND DECORATION ON THE AISLES**

**Exhibitors can only use the spaces booked with their merchandise and decorative items. It is forbidden the exhibition of merchandise at the aisles.** The entry of merchandise and decoration of stands will be held on 20<sup>th</sup> of March (16:00 to 21:00) and the 21<sup>st</sup> of March (08:30 to 14:00).

To access to unload the goods and decorate the stand the 20<sup>th</sup> & 21<sup>st</sup> of March is not necessary accreditations of exhibitor. When you get to the Convention Centre, IFEMA, the security guards will ask the booth number and tell you what is the nearest gate to unload the goods in the Hall. The exhibitor can access with the vehicle to your booth. IFEMA gives a margin of time to unload the goods, about half an hour if a vehicle is small and a little longer if it's a van. If this time is exceeded, IFEMA charges a premium but this does not happen when you are reaching the time limit, it is possible to remove the vehicle and put it back.

Once the goods are unloaded please remove the vehicle.

The exhibitor parking for those who have purchased a parking pass through SERVIFEMA is shown in blue in the attached file. We also send a file with information on how to get to IFEMA.

Thursday 21<sup>st</sup> can only be accessed with the car until 10:00 for the unloading of good, then the plastic will be removed from the carpet and the pavilion cleaned. Remember that at 15:00 is the opening of the fair to the public.

You may not cover the front piece of the booth with merchandise for sale. The products may be hung from the supporting structures of the label on the inner surface of the structure.

You cannot occupy aisle space with merchandise. If this occurs, the organization may choose to collect the aisle space occupied, worth double what stipulated in the general conditions of contract.

### **6.- SPACE AND BOOTHS FEES**

There are two kinds of space arrangements that might be reserved.

#### **FREE SPACE**

In this case only the space is booked, without any structure. It is for designed booths or for cases when the exhibitor brings their own structures and set-up.

The exhibitor has to hire electricity set-up connection with our Set-up Company or IFEMA. The electricity consumption costs will be paid directly to the Organization.

#### **COMPLETE BOOTH**

Includes walls, carpet, electricity, plug and board with the name of the company on the front of the booth.

\* In both cases general cleaning, general security and central heating are included.

\* Furniture, extra structures like store-rooms or extra light are not included.

## 6.2 FEES

### **PRIME BOOTH:**

Complete booth: 196 €/m<sup>2</sup> + 10% VAT  
Free Space: 169 €/m<sup>2</sup> + 10% VAT

### **STANDARD BOOTH:**

Complete booth: 142 €/m<sup>2</sup> + 10% VAT  
Free Space: 123 €/m<sup>2</sup> + 10% VAT

\* Booths over 39m<sup>2</sup> will have a 10% discount on the floor space.

All companies will have a mandatory 66€ + 10% VAT fee for the insurances, RC and Multiferia.

## 7.- APPLICATIONS, PAYMENTS AND SPACE LOCATION

7.1. Space applications will be filled and have to be sent to CINEGETICA by fax (+34 91 7396460), mail ([info@cinegetica.es](mailto:info@cinegetica.es)) or post. The application form for space reservation must be accompanied with a deposit of 30% of the total price of the stand.

**Applications received without the 30% initial deposit will not be processed.** However it is a binding document that will be used to collect payment.

Payments can be made Wire transfer, by checks made out to *Expo Cinegetica S.L.*, or by Credit card

Bank details: **BBVA**, Plaza de la Moraleja - 28109 Alcobendas - Spain

IBAN and account number: **ES47 0182 0192 7402 0157 3451**

BIC Code: **BBVAESMM**

The election of space will be done by following a strict order of date of payment of deposit.

**The second instalment** (30% of the price of the stand) must be made **by December, 1st 2018.**

**Final payment** (40% rest of the booth) must be made **by February 15<sup>th</sup>, 2019.**

No access will be allowed to the convention pavilion if payment hasn't been made.

The Information that will appear on the official catalogue (if one is published) and on the Cinegetica Web page will be the same one that appears on the Space Application.

## 8.- ADDITIONAL SERVICES

Exhibitors of CINEGETICA have to order all furniture and decoration extras, parking, and wi-fi before the 1<sup>st</sup> of march 2019 through our Set-Up Company or translators through the organization.

An exhibitor's folder will be sent, including all the furniture and extras.

Exhibitor must be aware that the set-up company is different from the Organization of EXPO CINEGETICA S.L.

## 9.- CANCELLATION

In case of cancellation or inability to attend the show, exhibitors will **lose** the initial payment deposit as well as the whole final payment for the space rented.

**If cancellation takes place within 45 days before the event, the whole payment of the stand will be demanded, even though this space would be rented afterwards to another exhibitor.**

## 10.- STAFF CONTROL

Every person involved in the stand (setting-up, workers of the company, etc.) must carry a badge in order to be allowed to enter to the building.

## 11.- SET-UP AND TEAR-DOWN OF STRUCTURAL STANDS:

11.1- For setting-up a booth, exhibitors must provide proof of payment issued by Fair's administration.

11.2- Setting up of booths will begin at 08:00 on 19<sup>th</sup> March 2019 and will be finished before 12:00 on 21<sup>st</sup> of March 2019. No works will be allowed from here on.

11.3- Tear Down of decoration and goods from the booth will not be possible before the day and time of the Official Closing of the show. Tear-Down takes place from Sunday, **March 24<sup>th</sup> from 17:00 to 21:30** and Monday, **March 25<sup>th</sup> from 08:30 to 21:30**, which is the final limit to have any goods inside the Exhibit Halls.

11.4- Painting, nailing or perforating components of the pre-decorated booth is strictly forbidden. Exhibitors must bear these questions in mind when planning decoration. Decoration plans must be approved by the technical services of the Fair's administration, and any additional decorations must be self-supporting and independent of the booth's own structure.

11.5- Exhibitors or, in the event, professionals hired to decorate stands, must show to the organisation a sketch of the work to be conducted.

## 12.- SECURITY

EXPO CINEGETICA S.L. organization will provide a security service of 24 hours, which will ensure successful running of the Fair. **Security of stands and their products during public hours and the period of setting-up and tear down of booth's is responsibility of the exhibitors.**

## 13.-RESPONSIBILITY

13.1 EXPO CINEGETICA S.L. is responsible for all human or property damages that happen within its jurisdiction.

13.2 Exhibitors are responsible for all personal and property damages caused by own behaviour and employees, or related to installations goods exhibited, without prejudice who has the responsibility.

#### **14.- IMPORTED GOODS. CUSTOMS AND TROPHY EXHIBITION**

14.1 All imported goods and trophies must be accompanied by the appropriated Spanish customs documentation (included *C.I.T.E.S.* trophies).

14.2 Given the complexity of Spanish customs, exhibitors are recommended to contract a customs agent in Spain to carry out the necessary procedures.

14.3 Organization cannot be held responsible for any problems that exhibitors might face on dealings with Spanish customs.

#### **15.- FIREARMS EXHIBITORS**

15.1 If the company is going to exhibit any gun(s), CINEGETICA needs a list of them, including, class of gun, serial number, caliber, maker, and the organization will obtain a permit from the police to exhibit them that will be send via fax when received. They have to be submitted before the 1<sup>st</sup> of February 2019

1. All guns must be secured to a fixed object of the booth (structure panel, structure column, table, counter...) with a steel cable.
2. Someone from the exhibitor's team must be at the booth at all times during the exhibition opening schedule. (Means that you cannot leave your guns unattended)
3. Release of the guns can be done when client request it.
4. During the night the guns will stay at the booth attached to that fixed element. (Security for all exhibit is provided by the Organization)

#### **16.- RESTRICTIONS**

16.1- The organization Committee reserves the right to exclude of hiring or closing a space to any company which subleases totally or partially or gives away the hired space

16.2- Receptions, conferences, press conferences, seminars or any other professional and public event cannot be held at the Show without the prior consent from the Organization Committee.

16.3- Noisy demonstrations which may annoy other exhibitors are prohibited. Maximum noise level is 60db. The continuing of the noise after warnings are made may cause the closing of the booth, without any kind of compensation to the exhibitor.

#### **17.- DISQUALIFICATION FROM CONTRACT**

Disqualification from entering into contracts with IFEMA or attending any Fair organised by IFEMA or held on its facilities will arise from failure to comply with IFEMA Regulations for Participation, illegal acts, acts against morals and public decency, or which threaten the safety of people, facilities and goods, or which offend the decorum of the Fair, or bring the prestige or image of IFEMA into disrepute. IFEMA will assess and determine, where appropriate, the amount of time which the disqualification must last, which must not exceed five years.

#### **18.- FINAL DISPOSITION**

18.1 EXPO CINEGETICA is authorised to detain exhibited materials in case of breaking the contract. CINEGETICA could keep exhibited products in case of non-payment any amount for reason to participate in the Fair. CINEGETICA isn't responsible for damages against exhibited products due to these stoppages. All costs are for exhibitors.

18.2 Responsibility exemption: CINEGETICA is not responsible for damage made against exhibitors, personal and material, inside the fairground, neither about damage to visitors because of showed products.

18.3 Exhibitors have to respect all conditions to prevent accidents and fires. Machines must be adjusted to noise rules. CINEGETICA can ban machines working if don't carry out these conditions.

18.4 In case of major force, dates can be changed or cancelled. In this case, the payments of the stand will be refunded to exhibitors after deducting the costs carried out in proportion to each exhibitor without claims in relation with cancellation damages.

18.5 Possible claims must be sent by writing to CINEGETICA, which decide according to general interests of the Fair.

18.6 The Organizing Company declines any responsibility on the exhibitor's merchandise.

18.7 These specific conditions are further to the "GENERAL RULES FOR PARTICIPATION OF IFEMA", and the exhibitor declares to know and understand them in all of the terms.

Both parts decide that all kind of litigation or disagreement coming of this legal relation will be resolved in the presence of the C.A.M (Comunidad Autónoma de Madrid) Court.